



**State of Arizona
Department of Education**

Diane M. Douglas
Superintendent of
Public Instruction

TO: Alternate Assessment District Test Coordinators

FROM: **Audra Ahumada**, Director of Alternate Assessment
Bethany Zimmerman, Alternate Assessment Test Coordinator

DATE: November 8, 2016

**ALERT: AIMS A Science Required Training for Alternate Assessment Test Coordinator-
Available NOVEMBER 9 – DECEMBER 9, 2016.**

Prior to the AIMS A Science test administration window opening, all Alternate Assessments Test Coordinators are required to participate in the AIMS A Science training. This training will be available from November 9 through December 9, 2016.

If you have eligible AIMS A Science students enrolled in Grades 4, 8, and 10 for the 2016-2017 school year, these students are required to take the AIMS A Science Alternate Assessment. If the required Test Coordinator training is not completed, your access to the AIMS A Science system will be denied.

If a student should enroll during the testing window and is eligible to take the AIMS A Science test then you will have to complete the training before access to the AIMS A Science site is granted.

Accessing Training:

- You do not need to have a username or password to view the training sessions. You will use this link (on or after November 9) to access the training site:
<http://www.azed.gov/assessment/aims-a-science-training/>
- To view these presentations, you may need to download the latest version of Adobe Flash. The modules work best using Chrome.
- The AIMS A Science training consists of 3 sessions. Click on the session image to open and view it, you will repeat this step until all sessions are complete.
- After viewing **each** session, you will submit a brief verification form under the Verification link for each training session. This will document the completion of each training module.
- At the conclusion of Session 3, you also will complete and submit a short survey. Once the survey is completed you will have access to print out a 3 (three) hour professional development certificate.

If you have questions or need assistance, please contact the Alternate Assessment Unit at:
602.542.8239 or AssessingSWDs@azed.gov